

Franklin County NRCD Board of Supervisors Meeting Minutes

May 30, 2024

In Attendance: Lauren Weston (District Manager), Richard Noel (Chair), Carissa Stein (Supervisor), Vicky Drew (Supervisor), Molly Magnan (Supervisor), Dan Pipes (Supervisor)

Conducted at St Albans Free Library, St Albans VT
Minutes recorded by Lauren Weston

The written minutes are a synopsis of the discussion at the meeting. Motions are as stated. Minutes will be subject to correction by the Board. Changes, if any, will be recorded in the minutes of the next meeting of the Board.

Minutes:

3:07 pm: Meeting called to order. Quorum present.

3:11 pm: Motion is made by Dan Pipes to enter into executive session, pursuant to 1 V.S.A. §313(a)(1)(E) and (F) for the purposes of discussing sensitive personnel matters. Carissa Stein seconds, all approve, motion carries.

3:48 pm: Board exits Executive Session. Vicky Drew makes a motion to draft a short letter for consideration by other Board members in the coming days via email to potentially be sent to another organization. Carissa Stein seconds, all approve, motion carries.

3:52 pm: Discussion about the creation of the Agricultural Programs Manager position and job description with associated hourly wage of \$30/hr. Dan Pipes makes a motion for this position to be filled by Kate Wettergreen; Vicky Drew seconds, all approve, motion carries.

4:04 pm: Molly Magnan exits meeting; quorum remains.

4:06 pm: Board discusses potential real estate and properties for purchase as well as renting. Carissa Stein will follow up with a few properties, as will Lauren Weston.

4:35 pm: Lauren Weston asks for board member support for the Fishing Festival. Dan Pipes may be interested.

4:42 pm: Lauren Weston discussed FY24 finances briefly with Board indicating expected net profit to be used for real estate and/or rental properties.

4:44 pm: Lauren Weston proposes using her excess Paid Time Off over the course of 3 months: Currently have: 406 hours of PTO and 189 hours of flex time. Plan – June 24th through Sept 27th – work 20 hours/week each week (spends down net 223 hours (280 hours spent while accruing 57 more hours) or less. Board approves of this use of PTO and asks Lauren Weston to make partners aware of the temporary change to half time.

4:51 pm: Board chooses June 11th for FCNRCD board and staff cookout at Vicky Drew's house.

4:56 pm: Next board meeting will be June 27th at 3 pm at St Albans Free Library.

5:02 pm: Carissa Stein makes a motion to adjourn the meeting; Vicky Drew seconds, all approve, motion carries.